

Scheduling drive times through the student portal:

1. Attend the first day of class
2. Go to <https://championdrivingacademy.com> and click “student login”
3. Login to the student portal (Login credentials are included in the registration confirmation email)
 - a. Use “forgot your login credentials?” if credentials are unknown
4. Select “Scheduling my Behind-the-Wheel driving lesson”
5. Choose open slot
 - a. Select the same instructor for each lesson
6. Select Pick-up and Drop-off location

The screenshot displays the Champion Driving Academy website interface. At the top, there is a header with contact information (405-202-2279, championdriving@cox.net) and a 'Student/Parent Login' link. Below the header is the Champion Driving Academy logo and a navigation menu with options: HOME, SERVICES, EPIC CHARTER STUDENTS, ABOUT US, RESOURCES/FAQ, and STUDENT LOGIN. The main content area shows a sidebar menu with 'Scheduling' selected, leading to 'UPCOMING SCHEDULE'. A blue arrow points to the 'Scheduling' menu item. To the right, there are sections for 'SIGN DOCUMENTS' (Driving Education, Contract) and 'UPLOAD FILES'. Below these is a 'Lesson Date: Tue, Feb 8, 1:00 PM - 3:00 PM' section with a 'Position: Drive' dropdown. A blue arrow points to the 'Lesson Date' field. Below this is a 'Pickup location' section with radio buttons for 'Home', 'Please Call', and 'High School'. A blue arrow points to the 'Please Call' option. To the right is a 'Dropoff Location' input field. At the bottom right, there are 'SCHEDULE LESSON' and 'CLOSE' buttons. A blue arrow points to the 'SCHEDULE LESSON' button. In the background, a calendar view shows available open slots for lessons, with a blue circle highlighting a specific slot.

DRIVE LIKE A CHAMPION!

